

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS

JAMES VALADEZ
CHAIRPERSON
THERESA BASTIAN
VICE CHAIRPERSON
NICOLE CONLEY
SECRETARY/TREASURER



MARYA CRIGLER
CHIEF APPRAISER

BOARD MEMBERS

TOM BUCKLE
DEBORAH CARTWRIGHT
BRUCE ELFANT
VIVEK KULKARNI
ELIZABETH MONTOYA
DR. OSEZUA EHIYAMEN
BLANCA ZAMORA-GARCIA

TCAD - BOARD OF DIRECTORS MINUTES OF THE FEBRUARY 17, 2023 MEETING

1. Call to order

Meeting called to order by James Valadez at 11:31 a.m. on February 17, 2023.

2. Establishment of Quorum

James Valadez, Chairperson	Travis County	Present
Theresa Bastian, Vice Chairperson	Austin ISD	Absent
Nicole Conley, Secretary	City of Austin	Present
Tom Buckle	West Travis County	Present
Elizabeth Montoya	East Travis County	Present
Debbie Cartwright	Austin ISD	Absent
Vivek Kulkarni	Travis County	Absent
Dr. Osezua Ehiyamen	Austin ISD/City of Austin	Present
Blanca Zamora-Garcia	City of Austin	Present-Late
Bruce Elfant	Travis Co. Tax Assessor-Collector (Non-voting)	Present

Also present were Marya Crigler, Chief Appraiser, Leana Mann, Deputy Chief Appraiser, and Dustin Banks, In-house Counsel.

3. Election of Officers for the Board of Directors

MOTION: Motion for existing slate of officers continue to serve
(James Valadez, Chairperson; Theresa Bastian, Vice Chairperson;
Nicole Conley, Secretary/Treasurer)

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Elizabeth Montoya **SECONDER:** Tom Buckle

AYES: James Valadez, Nicole Conley, Theresa Bastian, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen

ABSENT: Debbie Cartwright, Vivek Kulkarni, Blanca Zamora-Garcia

4. Citizens Communication

Members of the Board heard from: Nikeya Lawlor, Alexis Young and Tom King

5. Consent Agenda

- a. APPROVAL OF THE MINUTES OF THE December 12, 2022, MEETING
- b. TAXPAYER LIAISON REPORT
- c. SECTION 25.25B REPORT
- d. ACCOUNTING STATEMENTS
- e. BUDGET LINE-ITEM TRANSFERS
- f. PERSONNEL REPORT

MOTION: Approve consent agenda
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Theresa Bastian

SECONDER: Tom Buckle

AYES: James Valadez, Nicole Conley, Theresa Bastian, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen

ABSENT: Debbie Cartwright, Vivek Kulkarni, Blanca Zamora-Garcia

6A. Discussion and possible action on appointment of AG Advisory Board.

Members of the board heard from Marya Crigler, Chief Appraiser

MOTION: Approve to reappoint AG Advisory Board members.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Tom Buckle

SECONDER: Elizabeth Montoya

AYES: James Valadez, Nicole Conley, Theresa Bastian, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen

ABSENT: Debbie Cartwright, Vivek Kulkarni, Blanca Zamora-Garcia

5B. Discussion and possible action on appointment of Taxpayer Liaison Officer.

MOTION: Appoint Betty Thompson as the TLO (Taxpayer Liaison Officer).
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Elizabeth Montoya

SECONDER: Theresa Bastian

AYES: James Valadez, Nicole Conley, Theresa Bastian, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen

ABSENT: Debbie Cartwright, Vivek Kulkarni, Blanca Zamora-Garcia

6C. Discussion and possible action on directives and expectations of Board of Directors for newly appointed Taxpayer Liaison Officer.

RESULT: DISCUSSED; ADD AGENDA ITEM FOR NEXT BOARD MEETING TO CONTINUE DISCUSSION

6D. Discussion and possible action on annual review and adoption of investment policy.

Members of the board heard from: Leana Mann, Deputy Chief Appraiser

MOTION: Postpone the approval until the next scheduled Board meeting.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Theresa Bastian

SECONDER: Elizabeth Montoya

AYES: James Valadez, Nicole Conley, Theresa Bastian, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen

ABSENT: Debbie Cartwright, Vivek Kulkarni, Blanca Zamora-Garcia

6E. Discussion and possible action on Property Value Study to include 2022 preliminary findings and 2020 district court appeal.

Members of the board heard from: Marya Crigler, Chief Appraiser

RESULT: DISCUSSED – Moved 2020 District court appeal to Executive Session

6F. Discussion and possible action on Chief Appraiser Report to include: 2023 calendar, 2023 field work, CAD staffing, Taxpayer Outreach Programs, legislative updates.

Members of the board heard from: Marya Crigler, Chief Appraiser

RESULT: DISCUSSED

At 12:27 PM the Board moved to executive session; TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et sec [THE TEXAS OPEN MEETING ACT] INCLUDING:

SEC. 551.071 Discussion on appeals under Section 42.02, Texas Property Tax Code

SEC. 551.074 Discussion on Personnel matters of the Chief Appraiser

SEC. 551.071 Discussion on appeals under Section 42.02, Texas Property Tax Code

MOTION: Begin Board of Directors Executive Session

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Blanca Zamora-Garcia

SECONDER: Dr. Osezua Ehiyamen

AYES: James Valadez, Nicole Conley, Theresa Bastian, Blanca Zamora-Garcia, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen

ABSENT: Debbie Cartwright, Vivek Kulkarni

At 2:03 PM, the Board resumed the public session and returned to Item 6I.

6G. Discussion and possible action on performance review and compensation for Chief Appraiser.

Members of the board heard from: Marya Crigler, Chief Appraiser and Leana Mann, Deputy Chief Appraiser

RESULT: DISCUSSED IN EXECUTIVE SESSION

6H. Discussion and possible action on litigation and appeals related to pending and anticipated lawsuits:

- i. **Discussion and possible approval of counterclaims filed by TCAD for tax year 2022.**
- ii. **Discussion and update on Texas Disposal Systems Landfill INC. V. Travis Central Appraisal District, Cause NO. 03-20-00122-CV**

MOTION: Appoint the Chief Appraiser to move on the counterclaims filed by TCAD for tax year 2022 – Discussed in Executive Session

RESULT: APPROVED [UNANIMOUS]

MOVER: Theresa Bastian

SECONDER: Elizabeth Montoya

AYES: James Valadez, Nicole Conley, Theresa Bastian, Blanca Zamora-Garcia, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen

ABSENT: Debbie Cartwright, Vivek Kulkarni

6I. Discussion and possible action to add items to future agendas.

Note: The following items were noted as items for upcoming board meetings or items requested by a board member be added to the next agenda:

- *Discuss Sub-Committee for TLO expectations from the Board.*
- *Discuss income adjustments for TCAD employees.*
- *Bills the Chief Appraiser would like the Board to take position.*

6J. Adjournment

MOTION: Adjourn meeting at 2:05 PM

RESULT: APPROVED [UNANIMOUS]

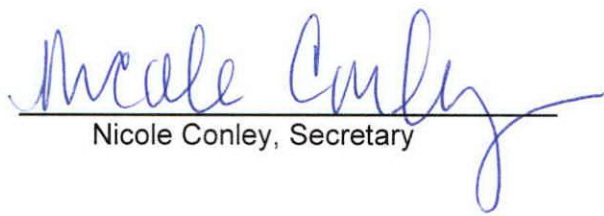
MOVER: Blanca Zamora-Garcia

SECONDER: Dr. Osezua Ehiyamen

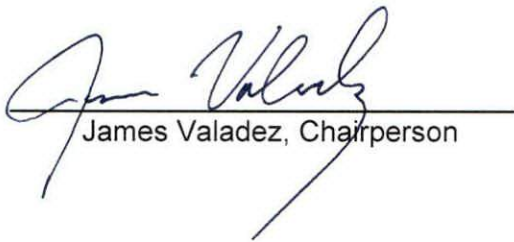
AYES: James Valadez, Nicole Conley, Theresa Bastian, Blanca Zamora-Garcia, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen

ABSENT: Debbie Cartwright, Vivek Kulkarni

Respectfully submitted,


Nicole Conley, Secretary

Approved:


James Valadez, Chairperson