

# TRAVIS CENTRAL APPRAISAL DISTRICT

**BOARD OFFICERS**  
JAMES VALADEZ  
CHAIRPERSON  
THERESA BASTIAN  
VICE CHAIRPERSON  
NICOLE CONLEY  
SECRETARY/TREASURER



**BOARD MEMBERS**  
TOM BUCKLE  
DEBORAH CARTWRIGHT  
BRUCE ELFANT  
VIVEK KULKARNI  
ELIZABETH MONTOYA  
DR. OSEZUA EHIYAMEN  
BLANCA ZAMORA-GARCIA

## TCAD - BOARD OF DIRECTORS MINUTES OF THE APRIL 19, 2023 MEETING

### 1. Call to order

Meeting called to order by James Valadez at 11:35 a.m. on April 19, 2023.

### 2. Establishment of Quorum

James Valadez, Chairperson	Travis County	Present
Theresa Bastian, Vice Chairperson	Austin ISD	Present
Nicole Conley, Secretary	City of Austin	Present
Tom Buckle	West Travis County	Present - Late
Elizabeth Montoya	East Travis County	Present
Debbie Cartwright	Austin ISD	Present
Vivek Kulkarni	Travis County	Present
Dr. Osezua Ehiyamen	Austin ISD/City of Austin	Present - Late
Blanca Zamora-Garcia	City of Austin	Present - Late
Bruce Elfant	Travis Co. Tax Assessor-Collector (Non-voting)	Present

Also present were Marya Crigler, Chief Appraiser and Leana Mann, Deputy Chief Appraiser

### 3. Citizens Communication

Members of the Board heard from: Aaron Kiffe

### 4. Consent Agenda

- a. APPROVAL OF THE MINUTES OF THE February 17, 2023, MEETING
- b. TAXPAYER LIAISON REPORT
- c. SECTION 25.25B REPORT
- d. ACCOUNTING STATEMENTS
- e. BUDGET LINE-ITEM TRANSFERS
- f. PERSONNEL REPORT

**MOTION:** To pull 4B, 4D & 4F and approve the remainder of the Consent Agenda  
**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** Debbie Cartwright

**SECONDER:** Theresa Bastian

**AYES:** James Valadez, Nicole Conley, Theresa Bastian, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Vivek Kulkarni

**ABSENT:** Blanca Zamora-Garcia, Dr. Osezua Ehiyamen, Tom Buckle

#### **4B. Taxpayer Liaison Report**

Members of the Board heard from Betty Thompson, Taxpayer Liaison.

**MOTION:** Approve the Taxpayer Liaison Report.

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Theresa Bastian

**SECONDER:** Vivek Kulkarni

**AYES:** James Valadez, Nicole Conley, Theresa Bastian, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Vivek Kulkarni

**ABSENT:** Blanca Zamora-Garcia, Dr. Osezua Ehiyamen, Tom Buckle

#### **4D. Accounting Statements**

Members of the board heard from Leana Mann, Deputy Chief Appraiser

**MOTION:** Approve Accounting Statements

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Nicole Conley

**SECONDER:** Vivek Kulkarni

**AYES:** James Valadez, Nicole Conley, Theresa Bastian, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Vivek Kulkarni

**ABSENT:** Blanca Zamora-Garcia, Tom Buckle

#### **4F. Personnel Report**

Members of the board heard from Marya Crigler, Chief Appraiser

**MOTION:** Approve Personnel Report

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Debbie Cartwright

**SECONDER:** Elizabeth Montoya

**AYES:** James Valadez, Nicole Conley, Theresa Bastian, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Vivek Kulkarni

**ABSENT:** Blanca Zamora-Garcia, Tom Buckle

#### **5A. Discussion and possible action on directives and expectations of Board of Directors for newly appointed Taxpayer Liaison Officer**

Members of the board heard from Betty Thompson, Taxpayer Liaison Officer

**RESULT: DISCUSSED**

**5B. Discussion and possible action on Annual Review and Adoption of Investment Policy.**

Nicole Conley recused herself from any action on item 5B.

Members of the board heard from Leana Mann, Deputy Chief Appraiser

**MOTION:** Approve the revised Investment Policy and strategy

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Debbie Cartwright

**SECONDER:** Vivek Kulkarni

AYES: James Valadez, Theresa Bastian, Blanca Zamora-Garcia, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSENT: Nicole Conley

**5C. Discussion and possible action on Chief Appraiser Report to include Notices of Appraised Value, Ass Appraisal Report, Annual Report, Taxpayer Outreach Programs, legislative updates.**

Members of the board heard from Marya Crigler, Chief Appraiser

**RESULT: DISCUSSED**

At 12:32 PM the Board moved to executive session; TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et sec [THE TEXAS OPEN MEETING ACT] INCLUDING:

SEC. 551.071 Discussion on appeals under Section 42.02, Texas Property Tax Code

SEC. 551.074 Discussion on Personnel matters of the Chief Appraiser

SEC. 551.071 Discussion on appeals under Section 42.02, Texas Property Tax Code

**MOTION:** Begin Board of Directors Executive Session

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Dr. Osezua Ehiyamen

**SECONDER:** Theresa Bastian

AYES: James Valadez, Nicole Conley, Theresa Bastian, Blanca Zamora-Garcia, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSENT: None

At 3:02 PM, the Board resumed the public session and returned to Item 6D.

**5D. Discussion and possible action on Performance Review and compensation for Chief Appraiser.**

**MOTION:** Approve to increase the Chief Appraiser's salary in line with the Social Security COLA to \$270,000.00 effective January 1, 2023. With a lump sum merit base payment of 5%.

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Theresa Bastian

**SECONDER:** Elizabeth Montoya

**AYES:** James Valadez, Nicole Conley, Theresa Bastian, Blanca Zamora-Garcia, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen

**ABSENT:** None

**5E.** Consultation with TCAD attorney (McCreary, Veselka, Bragg & Allen) regarding board responsibilities and duties.

**RESULT:** Discussed in Executive Session

**5F.** Discussion and possible action on litigation and appeals related to pending and anticipated lawsuits.

**RESULT:** NOT DISCUSSED

**5G.** Discussion and possible action to add items to future agendas.

*Note: The following items were noted as items for upcoming board meetings or items requested by a board member be added to the next agenda:*

- The Chief Appraiser will send out a poll survey to prepare for the next two meetings with the Board.
- The Board would like the Chief Appraiser to discuss the requirements of Section 6.04 D, E and F (Board Policies)

**5H. Adjournment**

**MOTION:** Adjourn meeting at 3:08 PM

**RESULT:** **APPROVED [UNANIMOUS]**

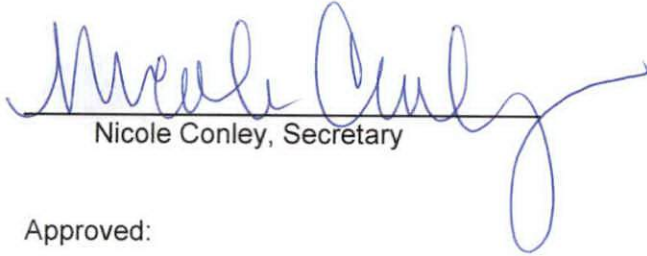
**MOVER:** Blanca Zamora-Garcia

**SECONDER:** Dr. Osezua Ehiyamen

**AYES:** James Valadez, Nicole Conley, Theresa Bastian, Blanca Zamora-Garcia, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen

**ABSENT:** Tom Buckle, Vivek Kulkarni

Respectfully submitted,



Nicole Conley, Secretary

Approved:



James Valadez, Chairperson