

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
JAMES VALADEZ
CHAIRPERSON
THERESA BASTIAN
VICE CHAIRPERSON
NICOLE CONLEY
SECRETARY/TREASURER



BOARD MEMBERS
TOM BUCKLE
DEBORAH CARTWRIGHT
BRUCE ELFANT
VIVEK KULKARNI
ELIZABETH MONTOYA
DR. OSEZUA EHIYAMEN
BLANCA ZAMORA-GARCIA

TCAD - BOARD OF DIRECTORS MINUTES OF THE AUGUST 24, 2023 PUBLIC HEARING

1. Call to order

Meeting called to order by James Valadez at 11:32 a.m. on August 24, 2023.

2. Establishment of Quorum

James Valadez, Chairperson	Travis County	Present
Theresa Bastian, Vice Chairperson	Austin ISD	Absent
Nicole Conley, Secretary	City of Austin	Present via Zoom
Tom Buckle	West Travis County	Present
Elizabeth Montoya	East Travis County	Present
Debbie Cartwright	Austin ISD	Present
Vivek Kulkarni	Travis County	Present
Dr. Osezua Ehiyamen	Austin ISD/City of Austin	Present
Blanca Zamora-Garcia	City of Austin	Absent
Bruce Elfant	Travis Co. Tax Assessor-Collector (Non-voting)	Present

Also present were Marya Crigler, Chief Appraiser, Leana Mann, Deputy Chief Appraiser, and Dustin Banks, In-house Counsel.

3. Citizens Communication

4. Public Hearing on proposed 2024 Travis Central Appraisal District Budget

- Open Public Hearing
- Receive public comment on 2024 proposed budget
- Close Public Hearing

RESULT: NOT DISCUSSED- No citizens signed up to discuss the item.

5. Public Hearing on proposed 2023/2024 Travis Central Appraisal District Reappraisal Plan Amendments

- Open Public Hearing
- Receive public comment on 2023/2024 reappraisal plan amendments
- Close Public Hearing

RESULT: NOT DISCUSSED- No citizens signed up to discuss the item.

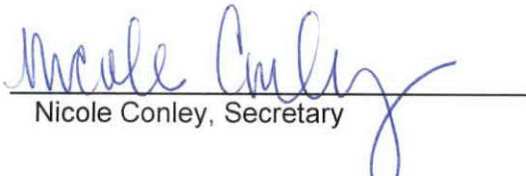
6. Adjournment

MOTION: Adjourn meeting at 11:34 AM

RESULT: **APPROVED [UNANIMOUS]**

MOVER: James Valadez

Respectfully submitted,



Nicole Conley, Secretary

Approved:



James Valadez, Chairperson

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
JAMES VALADEZ
CHAIRPERSON
THERESA BASTIAN
VICE CHAIRPERSON
NICOLE CONLEY
SECRETARY/TREASURER



MARYA CRIGLER
CHIEF APPRAISER

BOARD MEMBERS
TOM BUCKLE
DEBORAH CARTWRIGHT
BRUCE ELFANT
VIVEK KULKARNI
ELIZABETH MONTOYA
DR. OSEZUA EHIYAMEN
BLANCA ZAMORA-GARCIA

TCAD - BOARD OF DIRECTORS MINUTES OF THE AUGUST 24, 2023 MEETING

1. Call to order

Meeting called to order by James Valadez at 11:35 a.m. on August 24, 2023.

2. Establishment of Quorum

James Valadez, Chairperson	Travis County	Present
Theresa Bastian, Vice Chairperson	Austin ISD	Absent
Nicole Conley, Secretary	City of Austin	Present via Zoom
Tom Buckle	West Travis County	Present
Elizabeth Montoya	East Travis County	Present
Debbie Cartwright	Austin ISD	Present
Vivek Kulkarni	Travis County	Present
Dr. Osezua Ehiyamen	Austin ISD/City of Austin	Present
Blanca Zamora-Garcia	City of Austin	Present
Bruce Elfant	Travis Co. Tax Assessor-Collector (Non-voting)	Present

Also present were Marya Crigler, Chief Appraiser and Leana Mann, Deputy Chief Appraiser, Dustin Banks, In-house Counsel

3. Citizens Communication

4. Consent Agenda

- APPROVAL OF THE MINUTES OF THE April 19, 2023, MEETING
- TAXPAYER LIAISON REPORT
- SECTION 25.25B REPORT
- ACCOUNTING STATEMENTS
- BUDGET LINE-ITEM TRANSFERS
- PERSONNEL REPORT

MOTION: Approve the Consent Agenda
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Tom Buckle

SECONDER: Dr. Osezua Ehiyamen

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSENT: Theresa Bastian

5A. Discussion and possible action on Taxpayer Liaison Report

Members of the board heard from Betty Thompson, Taxpayer Liaison Officer

RESULT: DISCUSSED

5B. Discussion and possible action on Appraisal Review Board Chairman Report.

Members of the board heard from Craig Phifer, Appraisal Review Board Chairman

RESULT: DISCUSSED

5C. Discussion and possible action to include adoption of 2024 proposed budget.

Members of the board heard from Marya Crigler, Chief Appraiser, Leana Mann, Deputy Chief Appraiser

MOTION: Approve the 2024 proposed budget

RESULT: APPROVED [UNANIMOUS]

MOVER: Vivek Kulkarni

SECONDER: Debbie Cartwright

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSENT: Theresa Bastian

5D. Discussion and possible action on amendments to 2023 / 2024 Reappraisal Plan Amendments

Members of the board heard from Marya Crigler, Chief Appraiser, Leana Mann, Deputy Chief Appraiser

MOTION: Approve the 2023 / 2024 Reappraisal Plan

RESULT: APPROVED [UNANIMOUS]

MOVER: Dr. Osezua Ehiyamen

SECONDER: Blanca Zamora-Garcia

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSENT: Theresa Bastian

5E. Discussion and possible action on selection of financial depository.

Members of the board heard from Leana Mann, Deputy Chief Appraiser

MOTION: Approve Wells Fargo for financial depository

RESULT: APPROVED [UNANIMOUS]

MOVER: Tom Buckle

SECONDER: Vivek Kulkarni

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSENT: Theresa Bastian

5F. Discussion and possible action to include adoption of proposed Personnel Policy.

Members of the board heard from Marya Crigler, Chief Appraiser

MOTION: Approve the

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Debbie Cartwright

SECONDER: Dr. Osezua Ehiyamen

AMENDMENT: I move for approval of the personnel policies that have been presented today. With the exception of an amendment to the Longevity Pay provision to specifically exclude the Chief Appraiser from that provision.

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSENT: Theresa Bastian

5G. Discussion and possible action on Chief Appraiser Report to include 2023 Certification status and Taxpayer Outreach Programs.

Members of the board heard from Marya Crigler, Chief Appraiser

RESULT: **DISCUSSED**

At 12:31 PM the Board moved to executive session; TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et sec [THE TEXAS OPEN MEETING ACT] INCLUDING:

SEC. 551.071 Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State of Texas.

SEC. 551.074; Personnel matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Chief Appraiser or other public officer or employee; or to hear a complaint or charge.

MOTION: Begin Board of Directors Executive Session

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Debbie Cartwright

SECONDER: Blanca Zamora-Garcia

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSENT: Theresa Bastian

At 2:39 PM, the Board resumed the public session and returned to Item 5H.

5H. Discussion and possible action on Legislative update on SB2 to include changes to BOD duties, appointment, and election.

RESULT: DISCUSSED IN EXECUTIVE SESSION

5I. Discussion and possible action on Chief Appraiser retirement and process for hiring next Chief Appraiser.

MOTION: Approval of a Chief Appraiser Application that is laid out and outlines each statutory provision that describes the Chief Appraisers duties. With the exception of one section regarding being responsible for establishing procedures for equal and uniform appraisal. The words "Of Inventory" must be removed so that it applies to all property in the district.

FRIENDLY AMENDMENT: Add approval of job description as proposed.

MOVER: James Valadez

APPROVED: Debbie Cartwright

AMENDED MOTION: Approval of a Chief Appraiser Application and job description that is laid out and outlines each statutory provision that describes the Chief Appraisers duties. With the exception of one section regarding being responsible for establishing procedures for equal and uniform appraisal. The words "Of Inventory" must be removed so that it applies to all property in the district.

RESULT: APPROVED [UNANIMOUS]

MOVER: Debbie Cartwright

SECONDER: Tom Buckle

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSENT: Theresa Bastian

5J. Discussion and possible action on formation of Board of Directors subcommittees.

MOTION: Create subcommittees for (1) search for chief appraiser, (2) bylaws and SB2 transition associated with the board, and (3) TLO review that is now a requirement for the board.

Chief Appraiser Search- James Valadez, Theresa Bastian, Nicole Conley, Bruce Elfant, Elizabeth Montoya

SB2/Bylaws- James Valadez, Theresa Bastian, Nicole Conley, Blanca Garcia, Debbie Cartwright

TLO- Tom Buckle, Dr. Osezua Ehiyamen, Vivek Kulkarni

RESULT: APPROVED [UNANIMOUS]

MOVER: James Valadez

SECONDER: Elizabeth Montoya

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSENT: Theresa Bastian

5K. Discussion and possible action on litigation and appeals related to pending and anticipated lawsuits.

RESULT: DISCUSSED IN EXECUTIVE SESSION

5L. Discussion and possible action to add items to future agendas.

Note: The following items were noted as items for upcoming board meetings or items requested by a board member be added to the next agenda:

- *The Board of Directors would like to have subsequent updates on various sub-committee meetings.*

5K. Adjournment

MOTION: Approve to adjourn meeting at 2:50 PM

RESULT: **APPROVED [UNANIMOUS]**


MOVER: Tom Buckle

SECONDER: Dr. Osezua Ehiyamen

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni


ABSENT: Theresa Bastian

Respectfully submitted,



Nicole Conley, Secretary

Approved:



James Valadez, Chairperson