

# TRAVIS CENTRAL APPRAISAL DISTRICT

**BOARD OFFICERS**  
JAMES VALADEZ  
CHAIRPERSON  
THERESA BASTIAN  
VICE CHAIRPERSON  
NICOLE CONLEY  
SECRETARY/TREASURER



**BOARD MEMBERS**  
TOM BUCKLE  
DEBORAH CARTWRIGHT  
BRUCE ELFANT  
VIVEK KULKARNI  
ELIZABETH MONTOYA  
DR. OSEZUA EHIYAMEN  
BLANCA ZAMORA-GARCIA

## TCAD - BOARD OF DIRECTORS MINUTES OF THE NOVEMBER 6, 2023 MEETING

### 1. Call to order

Meeting called to order by James Valadez at 11:30 a.m. on November 6, 2023.

### 2. Establishment of Quorum

James Valadez, Chairperson	Travis County	Present
Theresa Bastian, Vice Chairperson	Austin ISD	Present
Nicole Conley, Secretary	City of Austin	Present
Tom Buckle	West Travis County	Present - Late
Elizabeth Montoya	East Travis County	Present
Debbie Cartwright	Austin ISD	Absent
Vivek Kulkarni	Travis County	Absent
Dr. Osezua Ehiyamen	Austin ISD/City of Austin	Present
Blanca Zamora-Garcia	City of Austin	Absent
Bruce Elfant	Travis Co. Tax Assessor-Collector (Non-voting)	Present

Also present were Marya Crigler, Chief Appraiser, Leana Mann, Deputy Chief Appraiser, and Dustin Banks, In-house Counsel

### 3. Citizens Communication

### 4. Consent Agenda

- APPROVAL OF THE MINUTES OF THE AUGUST 24, 2023, MEETING
- APPROVAL OF THE MINUTES OF THE AUGUST 24, 2023, PUBLIC HEARING
- SECTION 25.25B REPORT
- ACCOUNTING STATEMENTS
- BUDGET LINE-ITEM TRANSFERS
- PERSONNEL REPORT
- TAXPAYER LIAISON REPORT

**MOTION:** Approve the Consent Agenda  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Dr. Osezua Ehiyamen

**SECONDER:** Elizabeth Montoya

AYES: James Valadez, Theresa Bastian, Nicole Conley, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen

ABSENT: Blanca Zamora-Garcia, Debbie Cartwright, Tom Buckle, Vivek Kulkarni

**5A. Discussion and possible action on Taxpayer Liaison Report from Taxpayer Liaison Subcommittee.**

**RESULT: DISCUSSED**

**5B. Discussion and possible action on report from Board Operating Policies Subcommittee.**

**RESULT: DISCUSSED**

**5C. Discussion and possible action on report from Chief Appraiser Search Subcommittee.**

**RESULT: DISCUSSED IN EXECUTIVE SESSION**

**5D. Discussion and possible action on the number of Appraisal Review Board Members for 2023.**

Members of the board heard from Leana Mann, Deputy Chief Appraiser

**MOTION:** Approval to appoint 100 ARB members for 2024

**RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Elizabeth Montoya

**SECONDER:** Theresa Bastian

AYES: James Valadez, Teresa Bastian, Nicole Conley, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen,

ABSENT: Blanca Zamora-Garcia, Debbie Cartwright, Tom Buckle, Vivek Kulkarni

At 11:42 AM the Board moved to executive session; TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et seq [THE TEXAS OPEN MEETING ACT] INCLUDING:

SEC. 551.071 Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State of Texas.

SEC. 551.074; Personnel matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Chief Appraiser or other public officer or employee; or to hear a complaint or charge.

**MOTION:** Begin Board of Directors Executive Session

**RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Dr. Osezua Ehiyamen

**SECONDER:** Elizabeth Montoya

AYES: James Valadez, Theresa Bastian, Nicole Conley, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle

ABSENT: Blanca Zamora-Garcia, Debbie Cartwright, Vivek Kulkarni

At 12:24 PM, the Board resumed the public session and returned to Item 5E.

**5E. Discussion and possible action on litigation and appeals related to pending and anticipated lawsuits to include approval of the filing of counterclaims by TCAD for tax year 2023.**

**MOTION:** Approve the filing of counterclaims by TCAD for tax year 2023

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Elizabeth Montoya

**SECONDER:** Theresa Bastian

AYES: James Valadez, Theresa Bastian, Nicole Conley, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle

ABSENT: Blanca Zamora-Garcia, Debbie Cartwright, Vivek Kulkarni

**5F. Discussion and possible action regarding the attorney's fees ordered to be paid by the Appraisal Review Board in Cause D-1-GN-18-007116-Lake Hills Church V. TCAD.**

**MOTION:** Approval for the staff to draft a letter for attorney's fees to be paid by the Appraisal Review Board.

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Nicole Conley

**SECONDER:** Theresa Bastian

AYES: James Valadez, Theresa Bastian, Nicole Conley, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle

ABSENT: Blanca Zamora-Garcia, Debbie Cartwright, Vivek Kulkarni

**5G. Discussion and possible action to add items to future agendas.**

*Note: The following items were noted as items for upcoming board meetings or items requested by a board member be added to the next agenda:*

- *Reports from all the Board of Director's Sub-Committees added to the Regular Agenda.*
- *The Board of Director's would like to hear from the Taxpayer Liaison.*
- *The Board of Director's would like to review the end of the year budget.*

**5K. Adjournment**

**MOTION:** Approve to adjourn meeting at 12:27 PM

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Dr. Osezua Ehiyamen

**SECONDER:** Theresa Bastian

AYES: James Valadez, Theresa Bastian, Nicole Conley, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle

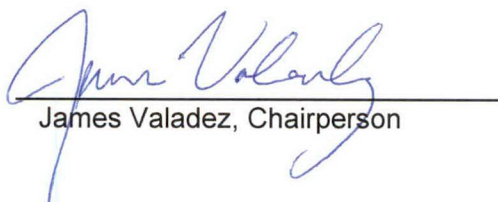
ABSENT: Blanca Zamora-Garcia, Debbie Cartwright, Vivek Kulkarni

Respectfully submitted,



Nicole Conley, Secretary

Approved:



James Valadez, Chairperson