

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS

JAMES VALADEZ
CHAIRPERSON
THERESA BASTIAN
VICE CHAIRPERSON
NICOLE CONLEY
SECRETARY/TREASURER



MARYA CRIGLER
CHIEF APPRAISER

BOARD MEMBERS

TOM BUCKLE
DEBORAH CARTWRIGHT
BRUCE ELFANT
VIVEK KULKARNI
ELIZABETH MONTOYA
DR. OSEZUA EHIYAMEN
BLANCA ZAMORA-GARCIA

TCAD - BOARD OF DIRECTORS MINUTES OF THE DECEMBER 13, 2023 MEETING

1. Call to order

Meeting called to order by James Valadez at 11:37 a.m. on December 13, 2023.

2. Establishment of Quorum

James Valadez, Chairperson	Travis County	Present
Theresa Bastian, Vice Chairperson	Austin ISD	Present - Zoom
Nicole Conley, Secretary	City of Austin	Present
Tom Buckle	West Travis County	Present
Elizabeth Montoya	East Travis County	Present
Debbie Cartwright	Austin ISD	Present
Vivek Kulkarni	Travis County	Present - Zoom
Dr. Osezua Ehiyamen	Austin ISD/City of Austin	Present
Blanca Zamora-Garcia	City of Austin	Present
Bruce Elfant	Travis Co. Tax Assessor-Collector (Non-voting)	Present

Also present were Marya Crigler, Chief Appraiser, Leana Mann, Deputy Chief Appraiser, and Dustin Banks, In-house Counsel

3. Citizens Communication

4. Consent Agenda

- APPROVAL OF THE MINUTES OF THE November 6, 2023, MEETING
- APPROVAL OF THE MINUTES OF THE November 10, 2023 MEETING
- SECTION 25.25B REPORT
- ACCOUNTING STATEMENTS
- BUDGET LINE-ITEM TRANSFERS
- PERSONNEL REPORT

MOTION: Approve the Consent Agenda
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Dr. Osezua Ehiyamen

SECONDER: Elizabeth Montoya

AYES: James Valadez, Theresa Bastian, Nicole Conley, Blanca Zamora-Garcia, Debbie Cartwright, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

5A. Discussion and possible action on Taxpayer Liaison Report.

Members of the board heard from Betty Thompson, Taxpayer Liaison Officer.

RESULT: DISCUSSED

5B. Discussion and possible action on Appraisal Review Board Chairman Report.

Members of the board heard from Craig Phifer, Appraisal Review Board Chairman.

RESULT: DISCUSSED

5C. Discussion and possible action on Fiscal Year 2023 Budget Amendment.

Members of the board heard from Leana Mann, Interim Chief Appraiser.

MOTION: Amendment of the proposed FY 2023 Budget Amendment

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Nicole Conley

SECONDER: Elizabeth Montoya

AYES: James Valadez, Theresa Bastian, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

5D. Discussion and possible action on Chief Appraiser Report to include: 2024 Calendar, 2024 Field Work, Taxpayer Outreach Programs.

Members of the board heard from Leana Mann, Interim Chief Appraiser.

RESULT: DISCUSSED

5E. Discussion and possible action on renewal of contract for third party appraisal services through Capitol Appraisal Group, INC.

Members of the board heard from Leana Mann, Interim Chief Appraiser.

MOTION: Approve the contract renewal

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Blanca Zamora-Garcia

SECONDER: Tom Buckle

AYES: James Valadez, Theresa Bastian, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

At 12:21 PM the Board moved to executive session; TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et sec [THE TEXAS OPEN MEETING ACT] INCLUDING:

SEC. 551.071 Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State of Texas.

SEC. 551.074; Personnel matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Chief Appraiser or other public officer or employee; or to hear a complaint or charge.

MOTION: Begin Board of Directors Executive Session
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Debbie Cartwright **SECONDER:** Dr. Osezua Ehiyamen

AYES: James Valadez, Theresa Bastian, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

At 1:43 PM, the Board resumed the public session and returned to Item 5F.

5F. Discussion and possible action on report from Chief Appraiser Search Subcommittee.

RESULT: **DISCUSSED DURING EXECUTIVE SESSION**

5G. Discussion and possible action on appointment, employment, contract, and duties related to the position of Chief Appraiser.

MOTION: Adopt the employment contract as the action of the Board
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Tom Buckle **SECONDER:** Blanca Zamora-Garcia

AYES: James Valadez, Theresa Bastian, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

5H. Discussion and possible action on Performance Review, Compensation, and Contract for current Chief Appraiser during transition.

MOTION: Approve the extension appointment of contract for the current Chief Appraiser Officer during the transition period to February 29, 2024
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Dr. Osezua Ehiyamen **SECONDER:** Elizabeth Montoya

AYES: James Valadez, Theresa Bastian, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

5I. Discussion and possible action on litigation and appeals related to pending and anticipated lawsuits.

RESULT: DISCUSSED DURING EXECUTIVE SESSION

5J. Discussion and possible action regarding the attorney's fees ordered to be paid by the Appraisal Review Board in cause D-1-GN-18-007116-Lake Hills Church V. TCAD

MOTION: Approval of a draft letter to Armstrong & Armstrong in response to a letter dated October 9, 2023 from their attorney with the amendment of removing the last two sentences of the draft letter.

RESULT: APPROVED [UNANIMOUS]

MOVER: Debbie Cartwright

SECONDER: Tom Buckle

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

5K. Discussion and possible action to add items to future agendas.

- **TAAD Conference in February 2024 if there are any Board Members that would like to attend.**

5L. Adjournment

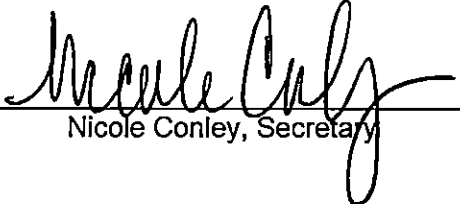
MOTION: Approve to adjourn meeting at 1:48 PM

RESULT: APPROVED [UNANIMOUS]

MOVER: Dr. Osezua Ehiyamen

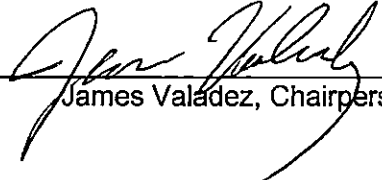
SECONDER: Elizabeth Montoya

Respectfully submitted,



Nicole Conley, Secretary

Approved:



James Valadez, Chairperson