

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
JAMES VALADEZ
CHAIRPERSON
THERESA BASTIAN
VICE CHAIRPERSON
NICOLE CONLEY
SECRETARY/TREASURER



BOARD MEMBERS
TOM BUCKLE
DEBORAH CARTWRIGHT
BRUCE ELFANT
VIVEK KULKARNI
ELIZABETH MONTOYA
DR. OSEZUA EHIYAMEN
BLANCA ZAMORA-GARCIA

TCAD - BOARD OF DIRECTORS MINUTES OF THE FEBRUARY 1, 2024 MEETING

1. Call to order

The meeting was called to order by James Valadez at 11:36 a.m. on February 1, 2024.

2. Establishment of Quorum

James Valadez, Chairperson	Travis County	Present
Nicole Conley, Secretary	City of Austin	Present
Tom Buckle	West Travis County	Present
Elizabeth Montoya	East Travis County	Present
Debbie Cartwright	Austin ISD	Absent
Vivek Kulkarni	Travis County	Present
Dr. Osezua Ehiyamen	Austin ISD/City of Austin	Present
Blanca Zamora-Garcia	City of Austin	Present
Bruce Elfant	Travis Co. Tax Assessor-Collector (Non-voting)	Present

Also present were Marya Crigler, Chief Appraiser, and Leana Mann, Interim Chief Appraiser

3. Execution of Oath of Office and Statement of Officer for all Board Members

All present board members took their Oath of Office and Statement of Officer.

4. Election of Officers for the Board of Directors

MOTION: Motion for the existing slate of officers to continue to serve
(James Valadez, Chairperson, and Nicole Conley, Secretary/Treasurer)
Motion to elect Deborah Cartwright, Vice Chairperson

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Elizabeth Montoya

SECONDER: Dr. Osezua Ehiyamen

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSENT: Debbie Cartwright

5. Citizens Communication

None

6. Consent Agenda

- a. APPROVAL OF THE MINUTES OF THE December 13, 2023, MEETING
- b. SECTION 25.25B REPORT
- c. ACCOUNTING STATEMENTS
- d. PERSONNEL REPORT

MOTION: Approve the Consent Agenda

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Blanca Zamora-Garcia

SECONDER: Vivek Kulkarni

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSENT: Debbie Cartwright

7A. Discussion and possible action on appointment of AG Advisory Board.

Members of the board heard from Larry Mellenbruch and Tim Van Ackeren

MOTION: Approval of reappointment of Mr. Mellenbruch and Mr. Ackeren

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Nicole Conley

SECONDER: Elizabeth Montoya

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSENT: Debbie Cartwright

7B. Discussion on report from Board Operating Policies Subcommittee

Members of the board heard from James Valadez, Chairperson for the Board of Directors, and Leana Mann, Interim Chief Appraiser.

RESULT: **DISCUSSED**

7C. Discussion and possible action on revisions and adoption of Board of Directors Operating Policies.

MOTION: Adopt the Board of Directors Operating Policies as presented

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Elizabeth Montoya

SECONDER: Nicole Conley

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSENT: Debbie Cartwright

7D. Discussion on report from Taxpayer Liaison Subcommittee meeting

Members of the board heard from James Valadez, Chairperson, and Nicole Conley, Secretary/Treasurer

RESULT: DISCUSSED

7E. Discussion and possible action on Taxpayer Liaison Officer annual evaluation and contract renewal.

MOTION: Approval of the contract for the Taxpayer Liaison

RESULT: APPROVED [UNANIMOUS]

MOVER: Nicole Conley

SECONDER: Tom Buckle

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSENT: Debbie Cartwright

7F. Discussion and possible action on Taxpayer Liaison Report.

Members of the board heard from Betty Thompson, Taxpayer Liaison

RESULT: DISCUSSED

7G. Discussion and possible action on annual review and Adoption of Investment Policy.

Members of the board heard from Leana Mann, Interim Chief Appraiser

MOTION: Approve Adoption of Investment Policy

RESULT: APPROVED [UNANIMOUS]

MOVER: Tom Buckle

SECONDER: Dr. Osezua Ehiyamen

AYES: James Valadez, Blanca Zamora-Garcia, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSTENTION FROM VOTING: Nicole Conley

ABSENT: Debbie Cartwright

7H. Discussion and possible action on Chief Appraiser report to include 2023 Methods and Assistance Program review results, 2024 calendar, 2024 field work, Taxpayer outreach programs.

Members of the board heard from Leana Mann, Interim Chief Appraiser

RESULT: DISCUSSED

7I. Discussion and possible action on the Order of Election for other political subdivisions.

Members of the board heard from Leana Mann, Interim Chief Appraiser

MOTION: Approve the Order of Election for other political subdivisions
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Vivek Kulkarni

SECONDER: Elizabeth Montoya

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSENT: Debbie Cartwright

7J. Discussion and possible action on required notice of drawing for place on ballot and proposed date for drawing.

Members of the board heard from Leana Mann, Interim Chief Appraiser

MOTION: Approve to post the required notice of drawing for a place on ballot and proposed date of February 26, 2024 to hold the public drawing
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Nicole Conley

SECONDER: Dr.Osezua Ehiyamen

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSENT: Debbie Cartwright

7K. Discussion and possible action on election agreement between Travis County and Travis Central Appraisal District to include joint election agreement for the May 4, 2024 election,

Members of the board heard from Leana Mann, Interim Chief Appraiser

MOTION: Approve the election agreement between Travis County and Travis Central Appraisal District
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Tom Buckle

SECONDER: Blanca Zamora-Garcia

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSENT: Debbie Cartwright

7L. Discussion and action on resolution to adopt new voting equipment for the Travis County election agreement.

Members of the board heard from Leana Mann, Interim Chief Appraiser

MOTION: Approve the resolution to adopt new voting equipment
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Nicole Conley

SECONDER: Dr. Osezua Ehiyamen

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

ABSENT: Debbie Cartwright

7M. Discussion and possible action on litigation and appeals related to pending and anticipated lawsuits.

RESULT: NOT DISCUSSED

7N. Discussion and possible action to add items to future agendas.

- Convene the Budget Subcommittee in March

7O. Adjournment

MOTION: Approve to adjourn meeting at 12:18 PM

RESULT: **APPROVED [UNANIMOUS]**

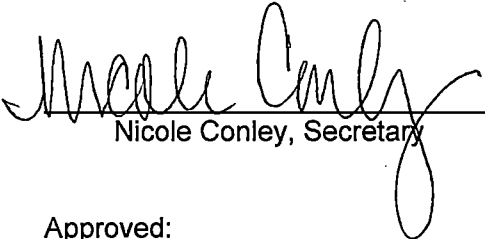
MOVER: Dr. Osezua Ehiyamen

SECONDER: Vivek Kulkarni

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle, Vivek Kulkarni

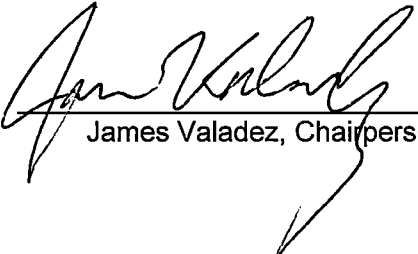
ABSENT: Debbie Cartwright

Respectfully submitted,



Nicole Conley, Secretary

Approved:



James Valadez, Chairperson